

MINUTES

SCHOOL COMMITTEE MEETING

Location: 5 West Street, School Committee Room

November 30, 2022 6:00 p.m.

In Attendance:

Absent

Gail Holloway

Zoom

Jessie Harrington

Meghan McCrillis

Ally McGill - Student Representative

Brooke Wrenn

Ginny Bailey - Fine Arts Director

Samantha Raphael

Beth Chamberland, Superintendent

Cecelia Wirzbicki, Business Manager

Brooke Beverly - Bryn Mawr Principal

Jennifer Stanick - Pakachoag Principal

Susan Lopez - Swanson Road Principal

Gregg Desto - Middle School Principal

Daniel Delongchamp - High School Principal

Eic Bouvier - Director of Technology

Gregory Walton - Director of Pupil Services

Joseph Fahey - Director of Maintenance

Karen Ballway

CALL TO ORDER:

Meghan McCrillis called the meeting to order at 6:00p.m.

Meghan McCrillis read out loud the Auburn Public School Vision & Commitment.

CITIZENS' COMMENTS: None

SPECIAL RECOGNITIONS:

Dr. Chamberland: Congratulations to Hayden Plumb (12th), Neal Grosvenor (12), and Arlow Johnson (11th) for successfully auditioning for the Central District Chorus. They will represent AHS with other top musicians from Central MA in a Festival concert at Mechanics Hall on January 14, 2023.

Minutes: 11/9/22

Meghan McCrillis entertained a motion to accept the minutes from 11/09/22.

Samantha Raphael made a motion to accept the minutes from 11/09/22. Brooke Wrenn seconded the motion, it was unanimously approved.

STUDENT REPRESENTATIVES REPORT:

Ally McGill:

- Final week of Tri 1!
 - Finals for trimester-based classes will take place Thursday & Friday
 - New classes will begin on Monday 12/5
- Thanksgiving Assembly 11/23
 - Annual Class Lip-Sync Competition
- Unified Assembly 11/10
- Sports
 - Playoffs just finished up for all fall sports
 - Winter sports began on Monday 11/28 (basketball, indoor track and field, & hockey)
- College Applications
 - Many seniors are wrapping up their final early action college applications with deadlines on 12/1 & 12/5

SUPERINTENDENT'S REPORT:

Spotlight on Students: None

UNFINISHED BUSINESS:

FY 24 Budget Presentations

Dr. Chamberland: Tonight the District and Building Administrators, along with Fine Arts and Athletics will present their anticipated expectations for the coming year along with highlights of their draft budget requests for FY '24. The second portion of the draft budget requests for FY' 24 will be presented on January 4th, with a draft number needing to be voted on to send to Town Hall by January 6th.

Alan Keller, Assistant Superintendent and Integrated preschool Principal, presented a decrease of \$40,000 from his budget and no new positions.

Gregory Walton, Director of Pupil Services, presented an increase in his budget and 2 new position

Joseph Fahey, Director of Facilities, presented an increase in his budget and no new positions.

Samantha Raphael asked if there was a benefit to switching from oil to propane?
Joe Fahey responded, yes, safety & savings. We have locked in to a good rate for the next 2 years.

Eric Bouvier, director of Technology, presented an increase in his budget and no new positions.

Cecelia Wirzbicki, Business Manager, presented an increase in her budget and no new positions.

Ginny Bailey, Director of Fine Arts (via Zoom), presented an increase in her budget and no new positions.

Daniel Delongchamp, High School Principal, presented the Athletic budget. He presented an increase in the budget and no new positions.

Jennifer Stanick, Pakachoag Principal, presented no budget increase and no new positions.

Brooke Beverly, Bryn Mawr Principal, presented no budget increase and no new positions.

Susan Lopez, Swanson Road Intermediate Principal, presented an increase in her budget and 2 new positions.

Greg Desto, Middle School Principal, presented an increase in his budget and no new positions.

Daniel Delongchamp, High School Principal, presented no increase to his budget and no new positions.

Dr. Chamberland & Megan McCrillis thanked the leadership team for all of their hard work.

NEW BUSINESS:

Request to Dispose of Obsolete Materials

Auburn Middle School is requesting approval to dispose of obsolete materials. Specifically, the disposal of the following textbooks:

- 224 Realidades Spanish Books
- 2,215 Science Explorer Books
- 482 Big Ideas Math Books
- 23 Discovering French Books

With the approval of the committee, they will seek programs to which they can donate the books before disposing of them.

Recommended Motion.....to approve the Auburn Middle to seek a suitable program to donate the listed obsolete books, or to dispose of them.

Meghan McCrillis entertained a motion to *approve the Auburn Middle to seek a suitable program to donate the listed obsolete books, or to dispose of them.*

Brooke Wrenn made a motion to *approve the Auburn Middle to seek a suitable program to donate the listed obsolete books, or to dispose of them.* *Samantha Raphael* seconded the motion, it was unanimously approved.

The Auburn Elks Lodge Donation

The Auburn Elks Lodge generously purchased over \$4,400 worth of books for the Swanson Road Intermediate School. This gift of literature is truly appreciated and will be enjoyed by students and staff for many years to come.

Recommended Motion.....to accept with gratitude the donation of \$4,400 worth of books gifted to the Swanson Road Intermediate School.

Meghan McCrillis entertained a motion to *accept with gratitude the donation of \$4,400 worth of books gifted to the Swanson Road Intermediate School.*

Samantha Raphael made a motion to *accept with gratitude the donation of \$4,400 worth of books gifted to the Swanson Road Intermediate School.* *Brooke Wrenn* seconded the motion, it was unanimously approved.

Dr. Chamberland: In your packet you will find 3 updated policies. We will have a first reading of the updated policies this evening, followed by a second reading in December, followed by a vote.

**Updated Non-Discrimination Policy Including
Harassment and Retaliation - 1st Reading**

**Updated Equal Employment
Opportunity Policy- 1st Reading**

**Updated Equal Education
Opportunities Policy - 1st Reading**

TEACHING AND LEARNING REPORT: None

BUSINESS/FINANCIAL REPORT:

Year to Date Budget Report

Mrs. Wirzbicki provided a year to date budget report dated November 17, 2022 for review.

Budget Transfers

Mrs. Wirzbicki provided a listing of Budget Transfers dated November 17, 2022, between the same series for your information for which she is seeking your approval.

Recommended Motion.....to approve the list of Transfers dated, November 17, 2022, as presented by the Business Manager.

Meghan McCrillis entertained a motion to *approve the list of Transfers dated November 17, 2022, as presented by the Business Manager.*

Brooke Wrenn made a motion to *approve the list of Transfers dated November 17, 2022, as presented by the Business Manager.* Samantha Raphael seconded the motion, it was unanimously approved.

Executive Session: None

Megan McCrillis entertained a motion to adjourn the meeting.

Samantha Raphael made the motion to adjourn for the evening. Brooke Wrenn seconded the motion, it was unanimously approved.

Meeting adjourned at 7:40pm.

Roll Call Vote
Adjournment

Respectfully submitted,

Mandy Williams

Recording Secretary

Referenced Documents:

Meeting Minutes for 11/30/22

Fiscal Year 2024 Budget Overview

Memo from Gregg Desto regarding request to dispose of obsolete materials

Thank you letter from Swanson Road iNtermediate regarding Elks donation

Updated Non-Discrimination Policy Including Harassment and Retaliation - 1st Reading

Updated Equal Employment Opportunity Policy- 1st Reading

Updated Equal Education Opportunities Policy - 1st Reading

Year to Date Budget Report Dated 11/17/22

Budget Transfers Dated 11/17/22

Approved 12-14-22